STONEHILL GROUP

Designed for Quality. Driven By Results.

Sourcepoint Integration Update & Reminders

Communication Includes:

1. Integration Progress Updates
2. Reminders
    a. File Submission Guidelines
    b. Updating Contacts
    c. Dashboard Enhancement
    d. Completed Selections

Integration Activities and Updates

- New Website: We're happy to announce that we have enhanced our website, which will go live this week. Although the look and feel of the website is different, the functionality you utilize to access your company dashboard remains the same. Our website address remains the same, www.stonehillgroup.com.
- Administrative Function Integration: We have completed the integration of our Human Resources, Finance, Marketing and Compliance functions into Sourcepoint. As a result, there will be important process changes to be aware of.
    - Billing Questions: All billing inquiries should be directed to AR@stonehillgroup.com.
    - All Operations, Sales, Client Services and Core Technology remains unchanged. You'll continue to work with our team as you have in the past.
- Additional Services Now Available: We are excited to share that we're now able to offer the full suite of Sourcepoint services to our Stonehill clients. This includes:
    - Post-Closing
    - Title Services – Origination and Default
    - Digital Contact Center and Collections
    - Intelligent Automation
    - Loan Servicing Functional Support

Reminders

File Submission Guidelines

The Stonehill Group wants to make the QC file submission as simple and efficient as possible.

When submitting files for Quality Control please make sure the first step is to select the correct folder to upload the file to.

- When submitting Data for selections, select “Data”
- When submitting loan files, select “Loan Files”
    - Each loan file should have the borrower’s last name and loan number in the naming convention.
    - Do not zip files. You can upload multiple files at a time without using a zip file.

Any variation of the above guideline can cause a delay in the start of your audits.

Client Contacts

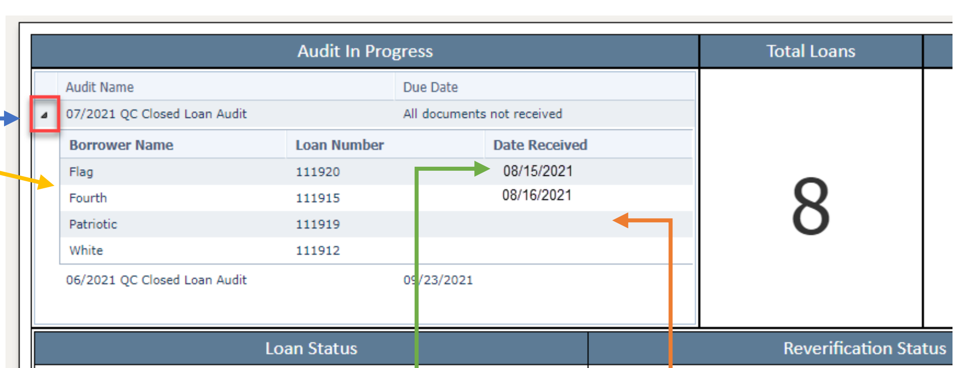
As a business partner of the Stonehill Group, it is important that you periodically review to make sure we always have the correct contacts within your organization. Please alert Stonehill of any changes as soon as possible. Keeping users active that have terminated, or users that have left the company, is a security risk we need to manage together. Please make sure you let us know of any changes that occur with your employees. To request changes, reach out to your Client Services contact.

Dashboard Enhancement

The Stonehill Group added functionality to the QC Dashboard Tab that will help you monitor what files have been received and what files are missing. In the “Audit in Progress” box, all the QC Post Close audits we have on hand will be listed. If there is a due date next to the audit, all files have been received and we are working on the audit. If it states, “All Documents Not Received”, we have not received some or all the files.

Simply select the icon next to the audit name that indicates “All documents not received.”

Once selected, the screen will display a list of all the loans in the audit.



Loans that have received documents will indicate a date received in the column.

Loans that have ***not*** received loan documents will show as blank for date received.

Completed Selections

In February, the Stonehill Group implemented a change in the folder structure on your dashboard.

We added a “Selections” folder to your dashboard. You will continue to upload to the “Data” folder as you do today when sending your data for us to make the selections. Effective February 7th, any new completed selections will be upload to your dashboard in the “Selections” folder.

Note: Any selections done prior to Monday, February 7th will remain in the Data folder.

Reminder: We generally archive every 60 days; as best practice remember to always save anything the Stonehill Group uploads to your network when it is received.

If you have any questions, please feel free to contact Donna Rowe at drowe@stonehillgroup.com. Thank you for your continued partnership.